




**INDUSTRIAL EDUCATIONAL CORPORATION (IEC)  
Fee & Rate Schedule**

**- 2023 -**

*For reference in the IEC Registration  
Application and Client Contracts*

|  |            | <b>Industrial Educational Corporation (IEC)<br/>Fee &amp; Rate Schedule</b> |   |                  |
|---|------------|---|---|------------------|
| <b>Document Revision Log</b>  |            |   |   |                  |
| <b>Date</b>   | <b>Rev</b> | <b>Section</b>  | <b>Comment</b>  | <b>Doc Owner</b> |
| Dec 2019  | 1          | All   | Initial issue of document                             | V. Gagner        |
| Dec 2020  | 2          | General   | Document formatting/2021 update                       | V. Gagner        |
|   |            | Introduction  | Registration, Privacy, Payment                        |                  |
|   |            | Other OHS Courses   | Delete electrical awareness, modify forklift training |                  |
|   |            | Contacts  | Updated contact information to new location           |                  |
| Dec 2021  | 3          | 2.1   | Mileage increase to align with Rev Canada             | V. Gagner        |
|   |            | 2.3   | Remove – TTT embedded in accreditation                |                  |
|   |            | 2.5   | Remove – Leadership embedded in BSO 2                 |                  |
|   |            | 2.6   | Remove – Observation Based Safety                     |                  |
|   |            | 2.8   | Remove – Gas Test Awareness; First Aid                |                  |
|   |            | All   | Document formatting                                   |                  |
| Jan 2023  | 4          | 2.2   | Remove – fees for mobilization to sites               | J. Vaillant      |
|   |            |   |   |                  |
|   |            |   |   |                  |
|   |            |   |   |                  |
|   |            |   |   |                  |

## Table of Contents

|   |   |
|---|---|
| 1.0 Introduction .....  | 1 |
| 1.1 IEC Partnership.....  | 1 |
| 1.2 Registration Application.....   | 1 |
| 1.3 Payment Policy.....   | 1 |
| 2.0 IEC Fees & Rates.....   | 2 |
| 2.1 General.....  | 2 |
| 2.2 Safety Management Assessment (SMA) Program Services .....                           | 2 |
| 2.3 Site-Specific Orientation Courses.....  | 2 |
| 2.4 IEC Safety Partnership Courses .....  | 2 |
| 2.5 IEC Respiratory Fit Testing .....   | 4 |
| 2.6 Other OHS Regulated Courses .....   | 5 |
| 2.7 External Instructor Accreditation.....  | 5 |
| 3.0 Contacts & Location .....   | 7 |
| 3.1 Questions/Inquires – IEC Partnership.....   | 7 |
| 3.1.1 Sarnia-Lambton Industrial Educational Corporation – IEC Membership.....           | 7 |
| 3.1.2 Sarnia Construction Association – SCA Full Membership .....                       | 7 |
| 3.1.3 Sarnia-Lambton Building and Construction Trades Council – SLBCTC Membership ..... | 7 |
| 3.2 Questions/Inquiries – IEC Services.....   | 7 |
| 3.2.1 IEC Course Instruction/Instructor Accreditation.....                              | 7 |
| 3.2.2 Assurance (SMA)/Program Development/Communications .....                          | 7 |
| 3.2.3 Administration/Registration/Accounting.....                                       | 7 |
| 3.3 IEC Location & Contact Number .....   | 7 |

## 1.0 INTRODUCTION

### 1.1 IEC Partnership

The IEC Partnership includes:

- Operating sites in the Sarnia-Lambton region that are recognized members of the Bluewater Association for Safety, Environment & Sustainability (BASES)
- Full members of the Sarnia Construction Association
- Members of the Sarnia-Lambton Building and Construction Trades Council
- Lambton College

### 1.2 Registration Application

All users may access the Registration Application to view IEC course availability and track training records for their respective bookings. IEC Partners have global access to all training records. Others may access training records for their respective bookings. Access to information is controlled per the IEC Privacy Policy.

### 1.3 Payment Policy

All organizations that book training are responsible for making payment to the IEC. Purchases made by the *IEC Partnership* may be invoiced or paid by credit card. There are no penalties for cancellations or re-bookings made by IEC Partners; however, booked “no-shows” and outstanding payments are tracked and reported to the IEC Board of Directors.

Purchases made by *non-IEC Partners* must be pre-paid using a credit card or other acceptable means. IEC course cancellations are fully refunded or rebooked if made 48 hours prior to the course date. Audit cancellations are fully refunded or rebooked if made 5 business days prior to the audit.

We apologize for the inconvenience, but the IEC no longer accepts cash. Please direct all questions regarding invoicing/payment to the [accounting@lambtonbases.ca](mailto:accounting@lambtonbases.ca).

## 2.0 IEC FEES & RATES

### 2.1 General

Please note that all costs listed in the following tables do not include applicable government taxes.

Any work performed by the IEC that is outside of standard services shall be completed under contract with reference to scope, deliverables, timelines, expenses, and service fees based on the below table.

| Service                     | Description   | Cost              | Per    |
|-----------------------------|---|-------------------|--------|
| <i>Standard Hourly Rate</i> | Rates for contracted services at the IEC (e.g., consulting, custom course development, supplemental audit support, etc.)  | \$70.00           | Hour   |
| <i>After Hours Rate</i>     | Any work performed outside of normal business hours must be booked in advance; costs follow normal rates plus mobilization, venue, and any identified overtime staffing.  | \$140.00<br>(min) | Hour   |
| <i>Mileage</i>              | Fee for driving outside of City of Sarnia (> 10 km from office)   | \$0.59            | km     |
| <i>Record Fee</i>           | Record fees are included in all IEC course costs. IEC member sites may log their orientations into the IEC database at no fee. Record fees apply to non-IEC instructor uploads and any use of the database for logging internal training records. | \$3.00            | Record |
| <i>Field Cards</i>          | TASC, Hazard Recognition, Near Miss   | \$0.12            | Card   |

### 2.2 Safety Management Assessment (SMA) Program Services

| Service                                   | Description  | Cost                 | Per   |
|---|--|----------------------|-------|
| <i>IEC Partner SMA (valid – 1 yr)</i>     | SMA audits conducted for IEC Partnership including ISNetworld upload of audit score.     | \$550.00/<br>\$0.00* | Audit |
| <i>Non-IEC Partner SMA (valid – 1 yr)</i> | SMA audits for non-IEC Partner organizations including ISNetworld upload of audit score. | \$650.00             | Audit |

\*No charge to full members of the Sarnia Construction Association (costs recovered by IEC from SCA)

### 2.3 Site-Specific Orientation Courses

| Course  | Description  | Cost   | Per      |
|---|--|--------|----------|
| <i>Arlanxeo, Cabot, IOL, NOVA, Shell, Suncor, TransAlta</i> | <b>VARIOUS COURSE CODES.</b> These courses are site-specific orientations developed by member companies and made available through the IEC. The fee, as listed, is charged to each registrant. A separate fee is charged to the member site company per contractual arrangement. | \$5.00 | Variable |

### 2.4 IEC Safety Partnership Courses

| Course   | Description  | Cost     | Per     |
|--|--|----------|---------|
| <i>New Worker<br/>Web-Based BSO<br/>Prerequisite<br/>(valid – see<br/>below)</i> | <b>BSO-NWPT.</b> This online course is a pre-requisite for new workers seeking to complete the regional Basic Safety Orientation. It includes a basic introduction to key legal requirements, safe work planning, hazard recognition and control at member sites across Sarnia-Lambton.  | \$10.00  | 4 hrs   |
| <i>Basic Safety<br/>Orientation<br/>(valid – 3 yrs)</i>                          | <b>BSO-BSOP.</b> This classroom-based course provides a review of safe work planning processes with a focus on hazards that are posing relatively high risk to workers across our region. This course is valid for three years and is required for entry into member sites.<br><br><i>Prerequisites:</i> <ul style="list-style-type: none"> <li>• Proof of current WHMIS and</li> <li>• BSO-NWPT completed within previous 90 days or</li> <li>• Valid BSO or valid BSR (within 30 day grace)</li> </ul> | \$100.00 | 4 hrs   |
| <i>Confined Space<br/>Attendant &amp;<br/>Entrant<br/>(valid – 3 yrs)</i>        | <b>GEN-CSATT.</b> This awareness training program is intended to provide participants with the knowledge necessary to function as an entrant or attendant (hole watch) and to work safely in and around confined spaces. Participants will learn about regulatory requirements of Ontario Regulation 632/05.   | \$100.00 | 3 hrs   |
| <i>General Safety<br/>Watch/<br/>Attendant<br/>(valid – 3 yrs)</i>               | <b>GEN-SWATT.</b> This awareness training provides the knowledge necessary to be a Safety Watch/Attendant for mobile equipment (i.e., spotter), supplied air (i.e., bottle watch), and hot work (i.e., spark watch).<br><br><i>Important:</i> <ul style="list-style-type: none"> <li>• This course is NOT for Confined Space Attendants (i.e., hole watch)</li> </ul>  | \$50.00  | 1.5 hrs |
| <i>Working at<br/>Heights<br/>(valid – 3 yrs)</i>                                | <b>HGT-WRKHT.</b> This program is designed and delivered by the IEC in accordance with the MOL Working at Heights Training Program Standard. It ensures that workers exposed to the hazards of falling from heights have adequate knowledge about the hazards, personal fall protection equipment, and general safety practices needed to work safely at heights.  | \$145.00 | 8 hrs   |
| <i>Working at<br/>Heights<br/>Refresher<br/>(valid – 3 yrs)</i>                  | <b>HGT-WAHRE.</b> This training reinforces key learning outcomes for workers who are exposed to the danger of falling from heights on construction projects and will update participants on any legislative, regulatory, or equipment changes.<br><br><i>Prerequisite:</i> <ul style="list-style-type: none"> <li>• Working at Heights from an approved training provider</li> </ul>   | \$85.00  | 4.5 hrs |

## 2.5 IEC Respiratory Fit Testing

| Course  | Description  | Cost     | Per    |
|---|--|----------|--------|
| <i>Fit Test Half Face Respirator (valid – 2 yrs)</i>        | Designed in accordance with CSA Standard Z94.4-11, this course provides participants with the knowledge required to use a “half face” respirator. It includes personalized verification of mask sizing for the selected brand of mask.   | \$50.00  | 30 min |
| <i>Fit Test Full Face Respirator (valid – 2 yrs)</i>        | Designed in accordance with CSA Standard Z94.4-11, this course provides participants with the knowledge required to use a “full face” respirator. It includes personalized verification of mask sizing for the selected brand of mask.   | \$50.00  | 30 min |
| <i>Fit Test Full + Half Face Respirator (valid – 2 yrs)</i> | See above half face and full-face fit test descriptions.   | \$75.00  | 45 min |
| <i>Fit Test SABA (valid – 2 yrs)</i>                        | This course is designed to provide participants with the basic knowledge and awareness of manufacturer procedures for “Supplied Air Breathing Apparatus.” It includes personalized verification of mask sizing for the selected brand of mask, use of an escape pack, and Bottle Attendant roles and responsibilities.                               | \$100.00 | 1 hr   |
| <i>Fit Test SCBA (valid – 2 yrs)</i>                        | This course is designed to provide participants with the basic knowledge and awareness of manufacturer procedures for “Self-Contained Breathing Apparatus.” It includes personalized verification of mask sizing for the selected brand of mask, proper donning and doffing of the SCBA pack, and safe use of equipment.                             | \$100.00 | 1 hr   |
| <i>Fit Test SABA + SCBA (valid – 2 yrs)</i>                 | See above SABA and SCBA fit test descriptions.   | \$150.00 | 1 hr   |
| <i>Fit Test PAPR (valid – 2 yrs)</i>                        | This course is designed to provide participants with the basic knowledge and awareness of manufacturer procedures for a “Powered Air Purifying Respirator.” It includes personalized verification of mask sizing for the selected brand of mask, donning and doffing of the equipment, and proper use and care of the battery pack and blower motor. | \$100.00 | 1 hr   |
| <i>Fit Test Dust Mask N95 (valid – 2 yrs)</i>               | Designed in accordance with CSA Standard Z94.4-11, this course provides participants with the knowledge required to use an “N95 dust mask” respirator. It includes personalized verification of mask sizing for the selected brand of mask.  | \$50.00  | 30 min |

## 2.6 Other OHS Regulated Courses

| Course  | Description  | Cost     | Per       |
|---|--|----------|-----------|
| <i>WHMIS<br/>(valid per law)</i>                                    | <b>CAS-GHS15.</b> This course introduces you to Canada's Workplace Hazardous Materials Information System, or WHMIS. It includes 2015 global harmonization updates, responsibilities, labels, symbols, MSDS/SDS, hazard recognition, and emergency preparedness.   | \$35.00  | 1 hr      |
| <i>Online Forklift Safety Awareness<br/>(valid – 3 yrs)</i>         | <b>FLT-FRKL.</b> This online course reviews the care and operation of electric or internal combustion forklifts (class I, II, III, IV, V). It includes assessment of capacity and stability under different conditions, requirements of pre-operational inspection, general features, controls, and safe operation. A practical demonstration of core competencies must be completed within one year onsite. | \$200.00 | 4 – 6 hrs |
| <i>Practical Forklift<br/>(valid – 3 yrs)</i>                       | <b>FLT-FRKLTP.</b> Onsite verification review of operator competencies established in FLT-FRKL.  | \$70.00  | Review    |
| <i>Online Overhead Crane, Hoist and Rigging<br/>(valid – 3 yrs)</i> | <b>MCH-OCHRT.</b> This course is for participants expected to work with or near overhead cranes. It provides a basic understanding of the hazards and controls used to manage risks associated with bridge, full gantry, and jib (overhead) cranes. This course is based on OHSA, Industrial Regulation 851, and identified CSA Standards.   | \$100.00 | 3 hrs     |
| <i>Practical Overhead Crane<br/>(valid – 3 yrs)</i>                 | <b>MCH-OCHRP.</b> Onsite verification review of operator competencies established in MCH-OCHRT.  | \$70.00  | Review    |
| <i>Online Transportation of Dangerous Goods<br/>(valid – 3 yrs)</i> | <b>TRS-TDGTR.</b> This course provides basic information that shippers, handlers, and carriers need for road transport of dangerous goods. It aligns directly with identified regulation. Employers must provide additional job specific training for safe shipping and handling of dangerous goods.   | \$85.00  | 4 hrs     |

## 2.7 External Instructor Accreditation

| Service  | Description   | Cost     | Per    |
|--|---|----------|--------|
| <i>Respiratory Fit Test Instructor Accreditation</i> | <b>TTT-AIRPUR.</b> This program will prepare, evaluate, mentor, and accredit trainees to instruct and verify IEC Respiratory Fit Testing. It allows instructors to train and test participants from their respective organizations. It includes a lesson plan, instructor resources, presentation notes, handouts, and answer keys. | \$700.00 | Accred |
| <i>Respiratory Fit Test Instructor Verification</i>  | <b>AUD-AIRPUR.</b> Annual audit of instructor to verify and maintain accreditation of IEC Respiratory Fit Testing.<br><i>Prerequisite:</i> <ul style="list-style-type: none"> <li>IEC Respiratory Fit Test Instructor Accreditation</li> </ul>  | \$200.00 | Verify |



|   |  |                   |               |
|---|--|-------------------|---------------|
| <p><i>Confined Space Instructor Accreditation</i></p>         | <p><b>TTT-CSATT.</b> This program will prepare, evaluate, mentor, and accredit trainees to instruct IEC Confined Space Attendant and Entrant. It allows instructors to train and test participants from their respective organizations. It includes a lesson plan, instructor resources, presentation notes, handouts, and answer keys.</p> <p><i>Prerequisite:</i></p> <ul style="list-style-type: none"> <li>• Confined Space Attendant &amp; Entrant</li> </ul>   | <p>\$1,300.00</p> | <p>Accred</p> |
| <p><i>Confined Space Instructor Verification</i></p>          | <p><b>AUD-CSATT.</b> Annual audit of instructor to verify and maintain accreditation of IEC Confined Space Attendant and Entrant.</p> <p><i>Prerequisite:</i></p> <ul style="list-style-type: none"> <li>• Confined Space Instructor Accreditation</li> </ul>  | <p>\$500.00</p>   | <p>Verify</p> |
| <p><i>Safety Watch/Attendant Instructor Accreditation</i></p> | <p><b>TTT-SWATT.</b> This program will prepare, evaluate, mentor, and accredit trainees to instruct IEC Safety Watch/Attendant for mobile equipment, supplied air, and hot work. It allows instructors to train and test participants from their respective organizations. It includes a lesson plan, instructor resources, presentation notes, handouts, and answer keys.</p> <p><i>Prerequisite:</i></p> <ul style="list-style-type: none"> <li>• Safety Watch/Attendant for mobile equipment, supplied air, and hot work</li> </ul> | <p>\$800.00</p>   | <p>Accred</p> |
| <p><i>Safety Watch/Attendant Instructor Verification</i></p>  | <p><b>AUD-SWATT.</b> Annual audit of instructor to verify and maintain accreditation of IEC Safety Watch/Attendant for mobile equipment, supplied air, and hot work.</p> <p><i>Prerequisite:</i></p> <ul style="list-style-type: none"> <li>• Safety Watch/Attendant Instructor Accreditation</li> </ul>   | <p>\$250.00</p>   | <p>Verify</p> |
| <p><i>Working at Heights Instructor Accreditation</i></p>     | <p><b>TTT-WRKHT.</b> This program will prepare, evaluate, mentor, and accredit trainees to instruct IEC Working at Heights. It allows instructors to train and test participants from their respective organizations. It includes a lesson plan, instructor resources, presentation notes, handouts, and answer keys.</p> <p><i>Prerequisite:</i></p> <ul style="list-style-type: none"> <li>• IEC Working at Heights</li> </ul>   | <p>\$2,500.00</p> | <p>Accred</p> |
| <p><i>Working at Heights Instructor Verification</i></p>      | <p><b>AUD-WRKHT.</b> Annual audit of instructor to verify and maintain accreditation of IEC Working at Heights.</p> <p><i>Prerequisite:</i></p> <ul style="list-style-type: none"> <li>• IEC Working at Heights Instructor Accreditation</li> </ul>  | <p>\$1,000.00</p> | <p>Verify</p> |

## 3.0 CONTACTS & LOCATION

### 3.1 Questions/Inquires – IEC Partnership

#### 3.1.1 Sarnia-Lambton Industrial Educational Corporation – IEC Membership

Jason Vaillant, General Manager, IEC

[jvaillant@lambtonbases.ca](mailto:jvaillant@lambtonbases.ca)

519-918-1144

#### 3.1.2 Sarnia Construction Association – SCA Full Membership

John Pilat, General Manager, SCA

[sca3@bellnet.ca](mailto:sca3@bellnet.ca)

519-344-7441

#### 3.1.3 Sarnia-Lambton Building and Construction Trades Council – SLBCTC Membership

John Swart, President, SLBCTC

[sarniabldgtrades@gmail.com](mailto:sarniabldgtrades@gmail.com)

519-344-4680

### 3.2 Questions/Inquiries – IEC Services

#### 3.2.1 IEC Course Instruction/Instructor Accreditation

Steve Butterfield, Manager of Instruction & Accreditation, IEC

[sbutterfield@lambtonbases.ca](mailto:sbutterfield@lambtonbases.ca)

519-918-4161

#### 3.2.2 Assurance (SMA)/Program Development/Communications

Glenda Worsley, Manager of Assurance Processes, IEC

[gworsley@lambtonbases.ca](mailto:gworsley@lambtonbases.ca)

519-918-4241

#### 3.2.3 Administration/Registration/Accounting

Pamela Knight-Martineau, Manager of Business Processes, IEC

[accounting@lambtonbases.ca](mailto:accounting@lambtonbases.ca)

519-704-0532

### 3.3 IEC Location & Contact Number

Sarnia-Lambton Industrial Educational Corporation (IEC)

1086 Modeland Road,

Building 1020, Suite 100N

Sarnia, ON N7S 6L2

519-383-1222